

## REGISTRATION and FEE

On the basis of the registration form, you will receive a confirmation of participation, along with a username and password to be used for scheduling your one-to-one meetings. Please mind that meeting arrangements will not be possible prior to the payment of the registration fee!

Registration is subject to availability, so register as soon as possible to secure your place.

Registration can only be made on-line.

### Fee options:

- **Fee € 250 per person** including a return transfer from nearby airports or railway stations (Ljubljana, Trieste, Zagreb, Venice, ...) to the venue of SIW 2024, hotel accommodation, participation at workshop, accompanying events, study tour of your choice.
- **No fee** for those who will attend only the workshop (which means no transportation arrangements, no accommodation and no study tours).

Max one representative from one company can apply.

The fee remains the same, even though the representative will not take advantage of all the elements offered in the program. The participation fee should be paid by 22nd April 2024, if not we will not be able to keep you on the stand-by list. Payments can be processed on-line with a credit card or based on a proforma invoice. In either case, we will issue you also the original invoice.

### ONE-TO-ONE MEETINGS:

As a SIW buyer you are obliged to arrange in advance a minimum of fifteen 1–1 meetings for SIW. The application for 1-1 meetings will go live on **22nd April 2024**, from then on you will be able to check your personal meetings schedule via your online calendar.

### CANCELLATION:

The cancellation fee is €50. Cancellation notices should be e-mailed to [siw@slovenia.info](mailto:siw@slovenia.info) as early as possible. If the cancellation notice will be received prior to or on 22nd April 2024, the advanced payment (minus cancellation fee) will be refunded. Please note that all refunds will be processed after the event. If the cancellation will be made after 22nd April 2024, no payment will be refunded, and the full registration fee will be charged.

- Slovenian Tourist Board covers the following accommodation dates:
  - If you are attending the workshop and 1-day study tour: 14-17 May 2024;
  - If you are attending the workshop, 2-day pre-tour and 2-day post-tour: 12-18 May 2024;
  - If you are attending the workshop and 2-day pre-tour: 12-16 May 2024;
  - If you are attending the workshop and 2-day post-tour: 14-18 May 2024.

Participants cover any additional or accommodation costs themselves.